



Ground Floor, Chamber Building  
Columbus Circle, Westmoorings,  
P.O. Box 499, Port of Spain, Trinidad and Tobago, W.I.  
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E-MAIL: [drc@chamber.org.tt](mailto:drc@chamber.org.tt)

## REGISTRATION FORM

### “Construction Mediation Master Class”

*Certificate Programme*

09<sup>th</sup> & 10<sup>th</sup> November, 2017

8:00 a.m. – 5:00 p.m.

**Cost: TT\$3,600.00 (VAT Inclusive)**

Please complete in block letters:

**Name(s): (BLOCK LETTERS)**

**Job Title:**

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Name of Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(Cell/Work/Home)

Telephone No.: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact No.: \_\_\_\_\_

#### Meal Preference

(a) Chicken  (b) Fish  (c) Vegetarian (Strict)  (d) Vegetarian (With Fish)

I am allergic to: \_\_\_\_\_

#### Cancellation Policy:

- Registration is only confirmed upon receipt of this form by The Dispute Resolution Centre accompanied with the appropriate payment before 02<sup>nd</sup> November, 2017.
- Payment will be refunded if written notice of cancellation is received by 02<sup>nd</sup> November, 2017.
- By signing this registration form, registrants acknowledge that payments are **NOT** refundable if cancellation is made after the 02<sup>nd</sup> November, 2017 deadline.
- In cases where registrants neither cancel nor attend this function, please note that there is **NO** entitlement to a refund under these circumstances.
- Payments can be made via Cash, LINX, Credit Card or Cheques which should be made payable to:

**Trinidad and Tobago Chamber of Industry and Commerce**

**Please call to verify receipt of Registration forms**

**Please ensure registration form is completed below by authorized signatory:**

Authorized Signatory only:

Date:

Company Stamp:

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