

## REGISTRATION FORM

### “Practical Mediation Skills”

*Certificate Programme*

**2 whole day sessions: 16<sup>th</sup> & 17<sup>th</sup> November, 2017**

8:00 a.m. – 5:00 p.m.

**Cost: \$3,500.00 (VAT Inclusive)**

*(10% discount for groups of 5 persons & more)*

Please complete in block letters:

**Name(s): (BLOCK LETTERS)**

**Job Title:**

1.		
2.		
3.		
4.		

Name of Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(Cell/Work/Home)

Telephone No.: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax No: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact No.: \_\_\_\_\_

**Meal Preference**

(a) Chicken     (b) Fish     (c) Vegetarian (Strict)     (d) Vegetarian (With Fish)   

I am allergic to: \_\_\_\_\_

**Cancellation Policy:**

- i. Registration is only confirmed upon receipt of this form by The Dispute Resolution Centre accompanied with the appropriate payment before 09th November, 2017.
- ii. Payment will be refunded if written notice of cancellation is received by 09th November, 2017.
- iii. By signing this registration form, registrants acknowledge that payments are **NOT** refundable if cancellation is made after the 09th November, 2017 deadline.
- iv. In cases where registrants neither cancel nor attend this function, please note that there is **NO** entitlement to a refund under these circumstances.
- v. Payments can be made via Cash, LINX, Credit Card or Cheques which should be made payable to:  
**Trinidad and Tobago Chamber of Industry and Commerce**

**Please call to verify receipt of Registration forms**

**Ensure registration form is completed below by authorized signatory:**

**Authorized Signatory only:**

**Date:**

**Company Stamp:**

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